

**Action: 7**      **Ensure that Translation Services to Minority Ethnic Groups will be improved and costs reduced.**

**Rationale**      All agencies have responded to this situation by accessing translation skills, however there are doubts over the quality of these skills.  
Cost savings are possible if a common scheme of translation services is identified.

**Roles of Contributing Partners**

	€ Finance	☺ Co-ordinate	⌚ Implement	📄 Integrate into Plans	💬 Comment and Observe
FDB <sup>6</sup>		√			√
DSFA	√		√	√	
FAS	√		√	√	
HSE	√		√	√	
FCC	√		√	√	
COF			√	√	
Garda	√		√	√	

**Key Steps**      Panel of consultants/translators formed, complying with minimum standard of translation skills.  
Models of best practice identified which ensure translators understand nature of services by various agencies.  
Possibility of a common contract explored.

**Timeframe**

	2006				2007				2008			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Pre-Planning	√											
Implementation		√	√	√								
Evaluation				√				√				√

<b>Indicators</b>	<b>Process</b>	<b>Administrative</b>	<b>Global</b>
		Formation of a common panel of acceptable translators.	Measured savings on staff time and translation outlays.

**Commitment to Costs**      Staff time in kind agreed and developed through SIMC.

<sup>6</sup>Through the Social Inclusion Monitoring Committee