

Action: 7 **Ensure that Translation Services to Minority Ethnic Groups will be improved and costs reduced.**

Rationale All agencies have responded to this situation by accessing translation skills, however there are doubts over the quality of these skills.
Cost savings are possible if a common scheme of translation services is identified.

Roles of Contributing Partners					
	€ Finance	☺ Co-ordinate	⌚ Implement	📄 Integrate into Plans	💬 Comment and Observe
FDB ⁶		√			√
DSFA	√		√	√	
FAS	√		√	√	
HSE	√		√	√	
FCC	√		√	√	
COF			√	√	
Garda	√		√	√	

Key Steps Panel of consultants/translators formed, complying with minimum standard of translation skills.
Models of best practice identified which ensure translators understand nature of services by various agencies.
Possibility of a common contract explored.

Timeframe	2006				2007				2008			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Pre-Planning	√											
Implementation		√	√	√								
Evaluation				√				√				√

Indicators	Process	Administrative	Global
		Formation of a common panel of acceptable translators.	Measured savings on staff time and translation outlays.

Commitment to Costs Staff time in kind agreed and developed through SIMC.

⁶Through the Social Inclusion Monitoring Committee